

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: Monday 18 May 2015
Time: 6.30 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.00pm.

Please direct any enquiries on this agenda to Libby Beale (Democratic Services Officer), on 01225 718214 or elizabeth.beale@wiltshire.gov.uk

or Richard Rogers (Community Area Manager), on 07771 547522 or richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114/713115.

Wiltshire Councillors-Subject to agreement by Annual Council on 12 May 2015

Cllr Peter Evans, (Devizes East)
Cllr Sue Evans, (Devizes North)
Cllr Richard Gamble, (The Lavingtons and Erlestoke)

Cllr Simon Jacobs, (Devizes and Roundway South) (Chairman)
Cllr Laura Mayes, (Roundway)
Cllr Philip Whitehead, (Urchfont and the Cannings) (Vice Chairman)

RECORDING AND BROADCASTING NOTIFICATION

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Election of a Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect a Chairman for the forthcoming year 2015/16.</p>	6:30pm
<p>2 Election of a Vice-Chairman</p> <p>To elect a Vice-Chairman for the forthcoming year 2015/16.</p>	
<p>3 Appointments to Outside bodies and working groups (<i>Pages 3 - 22</i>)</p> <p>To appoint representatives to local outside bodies and to working groups of the Area Board.</p>	
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	6:35pm
<p>5 Minutes (<i>Pages 23 - 32</i>)</p> <p>To confirm as a correct record the minutes of the meeting held on 23 March 2015.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	6:40pm
<p>7 Chairman's Announcements (<i>Pages 33 - 40</i>)</p> <p>To receive the following Chairman's Announcements:</p> <ul style="list-style-type: none"> • School place planning • Wiltshire's 'Big Pledge' for 2015 • Changes to street lighting • Joint Health and Wellbeing Strategy 	
<p>8 Local Youth Network (<i>Pages 41 - 52</i>)</p> <p>To receive an update from Sally Willox, Community Youth Officer, and consider the following applications for youth funding:</p> <ul style="list-style-type: none"> • St Arbucks Youth Café - £2523.48 • Lavington School Cycle Challenge- £639.20 • Devizes Outdoor Celebratory Arts - £4693 	6:50pm

9	<p>Partner Updates (<i>Pages 53 - 60</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Devizes Community Area Partnership d. Schools updates e. Town and Parish Councils 	6:55pm
10	<p>Annual Review of the Area Board</p> <p>A snapshot of the past year highlighting some of the work and projects undertaken by the Area Board.</p>	7pm
11	<p>Supporting vulnerable people in our community</p> <p>To receive a short presentation from Andrew Osborn, Head of Adult Care Commissioning, followed by an interactive workshop to explore the services needed by older and more vulnerable people in Devizes Community Area.</p> <p>To consider nominating an Older Persons Champion and a Carers Champion.</p>	7:10pm
12	<p>Local NHS plans</p> <p>To be updated on the rollout of integrated community teams.</p>	8pm
13	<p>Area Board Grants (<i>Pages 61 - 74</i>)</p> <p>To consider the following applications for community area grant funding:</p> <ul style="list-style-type: none"> • Devizes Boccia Club - £100 towards equipment for disabled Boccia games • Devizes Development Partnership - £2,245.20 for CCTV camera and associated equipment • Bishops Cannings Church of England (aided) School - £5,000 for a community music project to help vulnerable children • Devizes and District Contact a Family - £875 towards CAF digital learning. • All Cannings Village Hall - £5,000 towards village hall improvements • The Wyvern Club - £953 towards a hearing loop <p>To ratify funding granted between meetings of the Area Board to support the 'Beat the Street' project and Magna Carta celebrations.</p>	8:10pm

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| 14 | Community Area Transport Group (CATG) and the Air Quality and Transport Strategy Group <i>(Pages 75 - 76)</i>

To receive an update and any recommendations arising from the Community Area Transport Group (CATG).

To receive an update from the Air Quality and Transport Strategy Group, a written update on air quality is attached. | 8:20pm |
| 15 | Urgent items

Any items which the Chairman agrees to consider as a matter of urgency. | 8:25pm |
| 16 | Close

Members of the public are welcome to stay behind after the meeting to discuss local issues with Area Board members. | 8:30pm |

Future Meeting Dates

Monday, 27 July 2015
6.30 pm
Devizes Sports Club, London Road, Devizes SN10
2DL

Guidance on the election of the Area Board Chairman and Vice-Chairman

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice-chairman of an area board shall remain in post until their successors are appointed.

Devizes Area Board
18 May 2015

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2015/16.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2015/16.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.4. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

6.1 None.

7. Equality and Diversity Implications

7.1 None.

8. Delegation

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Groups as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Groups, as set out in Appendix C.

Report Author:

Libby Beale (Senior Democratic Services Officer) 01225 718214/Elizabeth.beale@hotmail.co.uk

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Groups

Appendix C – Terms of Reference for Working Groups

Unpublished background documents relied upon in the preparation of this report

None.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Devizes & District Association for the Disabled Executive Committee	Area Board - Devizes	To continue representation for the disabled in the Devizes Area Community	Provide support and assistance to the disabled	Meetings organised when required	Yes	2	Clr Sue Evans
Devizes Development Partnership	Area Board - Devizes	Public sector representation essential.	Steer the work of the Town Centre Manager. Economic and social development of the Devizes area	Six meetings per annum	Yes	2	Clr Richard Gamble
Devizes Local Youth Network (LYN)	Area Board - Devizes	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Clr Laura Mayes

Appointments to Working Groups **Devizes Area Board**

Community Area Transport Group:

- Devizes Community Area Partnership- Kate Freeman
- Devizes Town Council- Kelvin Nash
- Cycle Devizes- Margaret Nightingale
- Devizes Area Board- Cllr Peter Evans
- Parish Councils- Steve Valentine, Ann Lumb
- Cycle Devizes- Tony Cosstick
- Devizes Area Board- Cllr Philip Whitehead (Chairman)

Officers to support as necessary, including:

- Highways representatives
- Community Area Manager- Richard Rogers

Shadow Community Operations Board:

- Town and Parish Council representative- Nigel Carter
- Devizes Area Board- Cllr Peter Evans
- User and Community Group representative-Jasper Selwin
- User and Community Group representative-Mike Weston
- User and Community Group representative-Zoe Millington
- User and Community Group representative-David Dawson

Officers to support as necessary.

LYN Management Group

- Community Youth Officer- Sally Willox
- Community Area Manager-Richard Rogers
- Devizes Area Board elected members-Cllr Richard Gamble and Cllr Simon Jacobs to share role as necessary
- Parish area/outlying villages elected member – representatives as necessary on rotational basis
- Devizes School Governor Vice-Chair-Kerry Rose
- Voluntary and Community Sector representative- Damian Haasjes
- Devizes Neighbourhood Police Team representative- PC James Sheate to coordinate as necessary
- Devizes Town Council elected representative-Cllr Andy Johnson
- Young Person- Emily Banks (Wiltshire Young Persons Disabled Group representative)
- Young person- Sean Kemp (SEND representation)
- Young person- Holly Faulkner (Lavington School/Student Council rep/rural area)
- Young person- Teigan O'Neill (Lavington School/Student Council rep/rural area)

- Young person- Laura Barr (Devizes School rep)
- Young person- representative from Rowdeford School/Downlands School
- Young person- Lucy Owen-Baines
- Young person- Sophie Moorehouse
- Young person- Genevieve Bennett
- Representatives from local secondary schools-Daniela De Cet Deputy Head Lavington School and Malcolm Irons Headteacher Devizes School and representative from Rowdeford School/Downlands School/Dauntsey School

The local youth network management group is an evolving entity and membership subject to change.

Devizes Air Quality and Transport Strategy group:

- Senior Transport Planner- Martin Aldam
- Devizes Town Council- Cllr Peter Evans
- DCAP / Public transport- Kate Freeman
- Trust for Devizes- Tony Sedgwick
- Air Quality team- Rachel Kent
- Parish Councils- Rick Rowland

Officers to support as necessary.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out below.

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

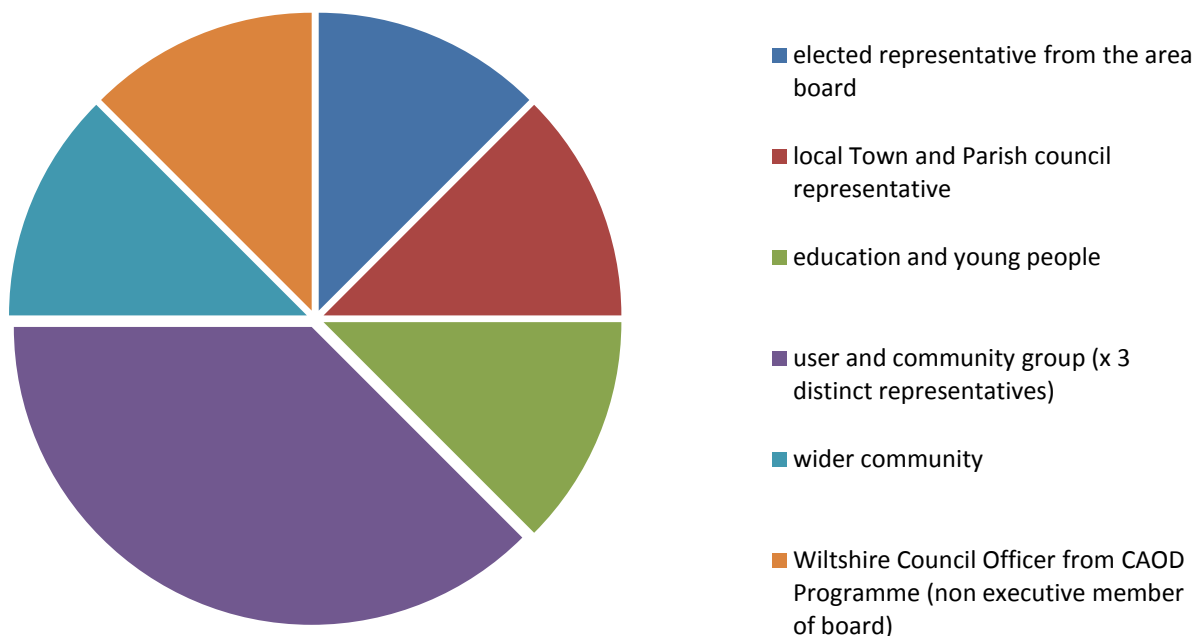
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

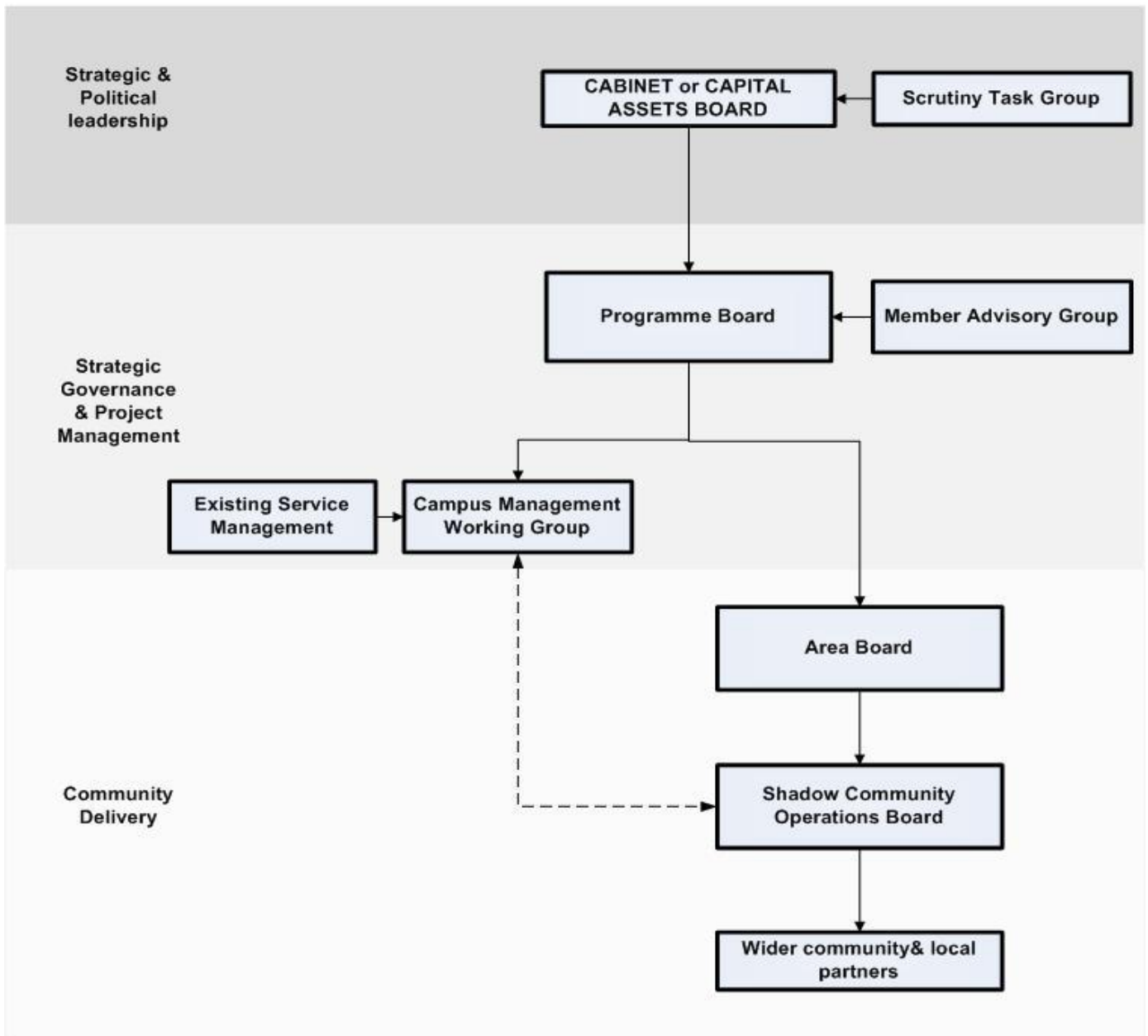
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: 23 March 2015
Start Time: 6.30 am
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer), on 01225 718214 or elizabeth.beale@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes and Cllr Philip Whitehead (Vice Chairman)

Wiltshire Council Officers

Richard Rogers (Community Area Manager)
Libby Beale (Senior Democratic Services Officer)
Sally Willox (Community Youth Officer)
Matthew Maynard (Energy and Design Technician)
Clare Langdon (Manger- Sustainable Growth)
Jack Oatley (Apprentice Youth Worker)
Fiona Rae (Business Support Officer)

Town and Parish Councillors

Devizes Town –Simon Fisher, Nigel Carter, Mr Jeff O.
Easterton – Robert Bulston
Erlestoke –Stan Jonik
Etchilhampton –M.Woods
Great Cheverell – Ann
Cheverell Magna- Lynda Weath
Potterne – Tony Molland
Roundway – Ivon Berg
Rowde – Jackie Bawden, Stephen Mundy, Rebekah Jeffries
West Lavington - Michael Challinor, Julia Ford

Partners

Wiltshire Police – PC Chris Mead

Wiltshire Fire and Rescue Service – Mike Franklin

Chamber of Commerce- Tony Duck

Devizes Community Area Partnership- Philip Mackey, Ian Rose

Age UK Wiltshire- Mike Weston

Devizes District PHAB- Michael Braund

Sustainable Devizes- Jacky Thomas, Mike Dando

Total in attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed those present to the meeting and members of the Area Board introduced themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Matt Armstrong (Wiltshire Police), Malcolm Irons (Devizes School), Judy Rose and Jean Collins.</p> <p>The Chairman advised that Cllr Liz Bryant had resigned from the Council and was no longer a member of the Area Board. Thanks were given to the Area Board for supporting the community in the absence of Cllr Bryant.</p>
3	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm and sign as a correct record the minutes of the meeting held on 26 January 2015 subject to an amendment on the attendance list to indicate that Malcolm Irons, Devizes School, was also present.</p>
4	<p><u>Declarations of Interest</u></p> <p>Cllr Sue Evans declared an interest in Devizes and District Association for the Disabled which had applied for funding, she would not participate in the debate nor vote on this item.</p> <p>Cllr Simon Jacobs declared an interest in Devizes Eisteddfod which had applied for funding, he would not participate in the debate nor vote on this item.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman explained the introduction of Universal Credit in Wiltshire and drew attention to a full update in the agenda pack. An urgent request was made for volunteers to be on the Safe Places steering group, further information was available in the agenda. It was explained that Healthwatch Wiltshire had been monitoring the new Wiltshire Dementia Strategy as well as consulting on the permanent location of a specialist dementia care hospital.</p> <p>The Chairman advised that works to improve the towpath on the Kennet & Avon Canal between London Rd. Bridge 138 and Cemetery Rd. Bridge 140 were to start on 25th March and to last for approximately 10 weeks. The towpath would remain closed for the duration. The resurfacing of Quakers Walk had been</p>

	<p>completed to a good standard and would assist drainage of surface water.</p> <p>No cold-calling zones had been established in Broadleaze Park with help from Trading Standards. Interested residents were encouraged to approach the Area Board if they felt the initiative would be useful in other residential areas.</p> <p>Thanks were given to Margaret Bryant and Kerry Rose for their work with career coaching at Devizes school. The Area Board confirmed the project was currently only operational at Devizes School as a link with Lavington School had not yet been established.</p> <p>Thanks were given to Tony Aldridge and Carol for supporting Devizes promotional week by organising visits to the town from coach operators. Senior members of the Confederation of Passenger Transport and Sir Terry Wogan attended the events. Walking tours were also led around the area.</p>
6	<p><u>Partner Updates</u></p> <p>A representative from Wiltshire Police gave an overview of crime in the Devizes beat areas: overall, there had been a decrease in offenses in Devizes however the level of detections had also reduced. A full written update was available in the agenda pack.</p> <p>Mike Franklin, Wiltshire Fire and Rescue Service updated that the Secretary of State had passed a combination order to merge Wiltshire and Dorset fire services, this would sit in the House of Commons for 40 days before it could become legislation. The Fire and Rescue service had increased its precept by 1.98% for 2015-16.</p> <p>An update from the Clinical Commissioning Group was included in the agenda pack.</p> <p>Philip Mackie, Devizes Community Area Partnership updated the meeting that the new bus service was working well and would be piloted for 9 months, it was planned to produce more savings than initially expected. It was noted that 'Cycle Devizes' was keen to be re-established and Sustainable Devizes hoped to move to a transition town group.</p> <p>The Chairman informed that Malcolm Irons, Headteacher at Devizes School, would leave at the end of the summer term and an intensive recruitment process was already underway to replace him.</p> <p>Tony Molland, Potterne Parish Council, confirmed the parish council had completed a draft neighbourhood plan however would meet again that week due to perimeter changes.</p> <p>Stan Jonik Erlestoke Parish Council, advised that the Parish Council would</p>

	<p>progress with a Neighbourhood Plan. A question was raised over the conversion of a local pub into a residential property and Members advised the Area Board could not consider planning matters and the application had not yet been determined. A crossing in Erkestone was requested however it was noted this needed to be made via the Community Issues System.</p>
7	<p><u>Building a Legacy for Wiltshire- Bringing communities together in the Devizes Area</u></p> <p>Richard Rogers, Community Area Manager, gave a presentation and quiz on the Legacy steering board which had been established to continue the legacy of national and local celebrations in 2012. In 2014, World War One commemorations and Cycle Wiltshire had brought the local community together. Devizes community was invited to participate in the Magna Carta 800th anniversary celebrations in June 2015. This year would also see the launch of 'Beat the Street' and the 750 challenge to encourage a further 750 hours volunteering in Devizes.</p>
8	<p><u>Is Devizes ready to tackle the Wiltshire energy challenge?</u></p> <p>Matt Maynard, Energy and Design Technician, explained the Climate local Initiative was designed to help local authorities to share ideas on green initiatives. The Wiltshire Energy resilience plan would ensure the energy in Wiltshire was more secure, affordable and sustainable.</p> <p>During a quiz it was highlighted that 29% of Wiltshire Council's emissions was due to street lighting and the Council was working to reduce reducing its energy consumption, for instance in corporate estates. The Council was now encouraging businesses in Wiltshire to re-think their energy use and join the switch scheme. During a question and answer session it was confirmed that currently Wiltshire Council electric charging points for cars were free, with a valid parking ticket.</p>
9	<p><u>Open Floor</u></p> <p>The Area Board invited local people, groups and organisations to discuss issues of importance for the Devizes area.</p> <p>Michael Braund, Devizes & District PHAB (Physically Disabled & Able Bodied), expressed concern over traffic calming measures causing damage to the low-floor minibus. Cllr Philip Whitehead advised that, since the speedbumps in questions were privately owned, the group would have to contact highways and planning officers at Wiltshire Council.</p> <p>Jeffrey Meddings and Ray Rogers expressed disappointment in road conditions in Bath Road from Prison bridge to Caen Hill. Cllr Whitehead agreed there was</p>

potentially need for a crossing on the road, however speeding was not a major issue in this location. It was noted that Devizes Town Council had rejected a crossing on this section of the road and islands to calm traffic would reduce the number of parking places. The Councillor confirmed that Bath Road junction was due to be resurfaced that financial year. The residents advised that speeding was a real problem on Bath Road, however Cllr Whitehead confirmed that this was not supported by evidence from a metrocount. Questions were raised over the timing of metrocounts and it was verified they did not look at the average speed and so the results were not skewed by slow-moving traffic at peak times. The Councillor confirmed that isolated potholes were filled as an immediate, short-term solution to this health and safety risk.

Jackie Bawden, Rowde Parish Council, questioned whether Rowde and Bromham would receive high-speed broadband. It was confirmed that Bromham was included in the 2015 rollout by Wiltshire Council. Rowde had been deemed as 'commercially viable' by BT and so would be installed by the company. Cllr Richard Gamble agreed to look into the situation for Erlestoke.

Steve Valentine spoke against the cessation of the Connect2RUH service planned for November 2015. Cllr Whitehead advised that the government and the NHS had withdrawn funding for the service in 2006, Wiltshire Council had subsidised the service since however it proved very expensive to run. It was the responsibility of the Clinical Commissioning Group to ensure patients were able to get to hospital and the RUH had been invited to discussions over the future of the service. A full public consultation would be run before changes to the service.

Philippa Morgan expressed concern over the planning permission on the Assize Courts in Devizes due to expire in May 2015. Cllr Laura Mayes commented that she shared the concerns and assured that much work was being undertaken by planning officers at Wiltshire Council however she could not provide more detail at this stage.

The Chairman advised that there had been discontent with the state of littering in the county, particularly along trunk roads. Wiltshire Council would support communities who wanted to litter pick and was taking more action against fast-food outlets. Great Cheverell Parish Council held a spring cleaning day each year and raised a health and safety concern about a local path. Area Board members' advised the relevant officer had been made aware.

Tony Duck, questioned whether the Shambles would be left with wooden doors following its redevelopment, and the Area Board agreed to look into. The project was likely to proceed as match funding had been agreed and overall, good feedback had been received. The Chairman advised that rent for the market would be low to attract businesses.

10	<u>Area Board Working Groups</u>
10a	<p><u>Gulls Working Group</u></p> <p>Cllr Laura Mayes updated that hawks and falcons had been flown at the industrial estate to disrupt gulls and from April their nests would be removed. The scheme had been a great success and had generated interest from other areas with similar problems, local businesses had also been very cooperative.</p>
10b	<p><u>Local Youth Network (LYN)</u></p> <p>Sally Willox, Community Youth Officer, updated the meeting that the Local Youth Network was working well in Devizes. For instance, a LYN event had been held on 12 February for young people only with the intention of informing them more about its function, getting them involved and engaging them in creative workshops. A youth café was being developed in Market Lavington and an SEND film was being produced, it was currently in the filming stage. Young people were invited to a ‘Pizza and Pudding’ night on 25 March.</p> <p>A funding application from Devizes Youthy was introduced and considered by the Area Board.</p> <p>Resolved:</p> <p>To grant Devizes Youthy £2884.84 of youth funding.</p> <p>Sally explained that the Lions had recently held a sport coaching weekend where over 480 young people had sampled 19 different sports, this had been identified as a need by young people and funding had been provided by the LYN. The Area Board was asked to approve £204.00 granted between Area Board meetings.</p> <p>Resolved:</p> <p>To approve £204.00 funding for a sports coaching weekend for young people.</p> <p>To receive the minutes of the last LYN management group meeting.</p>
10c	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Area Board received the minutes of the last CATG meeting held on 9 March 2015 and considered recommendations arising.</p> <p>Resolved:</p> <p>To agree the following recommendations:</p>

	<ol style="list-style-type: none"> 1. Subject to agreement from Roundway Parish Council to pay for costs, to agree for a hard standing being erected at the bus stop along Windsor Drive; 2. To implement 20mph speed restriction at Urchfont Village and Devizes East as recommended in the assessments; 3. To contribute £500 towards security at Bishops Canning car park.
11	<p><u>Area Board Funding</u></p> <p>Members heard from groups applying to the Community Area Grants scheme and considered their applications.</p> <p>Potterne Cricket Club explained the club had outgrown its current facility and required enlarging and levelling of the pitches.</p> <p>Devizes and District Association for the Disabled required new hand dryers to save costs.</p> <p>West Lavington Village Hall applied for funding to upgrade the hall to help it become increasingly attractive as a venue. Cllr Gamble commented this would be an asset to the community.</p> <p>Cheverell Magna Parish Council required a new marquee for events and Cllr Gamble commented that was much demand locally for marquees.</p> <p>Alex Watts, Devizes Eisteddfod hoped for funding for a staging system to use at Devizes festival and satellite events and advised the facility could be used by other organisations. Members advised the group supported over 1,000 young people to perform.</p> <p>Resolved:</p> <p>To grant Potterne Cricket Club £5,000 towards enlarging and levelling of pitches;</p> <p>To grant Devizes and District Association for the Disabled £598 for new hand dryers at the Nursted Community Centre;</p> <p>To grant West Lavington Village Hall £3,278 towards upgrading the hall;</p> <p>To grant Cheverell Magna Parish Council £900 towards a new marquee and tables;</p> <p>To grant Devizes Eisteddfod £1,703.54 towards a staging system.</p>
12	<p><u>Member-led initiative</u></p> <p>The Area Board advised that the skate park in the town had been a great</p>

	<p>success and Cllr Sue Evans was championing funding to expand this to include a BMX track, Roundway Parish Council had also expressed support for the project. Members commented there had already been interest and support for the BMX track in the community.</p> <p>Resolved:</p> <p>To allocate the Ares Board's remaining capital funding of £10,840 to fund a BMX track at Green Lane.</p>
13	<p><u>Evaluation and Close</u></p> <p>The next ordinary meeting would be held on Monday, 18 May 2015 6.30 pm at Devizes Sports Club.</p>

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Agenda Item 7

Chairman's Announcements

Subject:	School Place Planning and Commissioning
Officer Contact Details:	Clare Medland, Head of School Place Commissioning, Clare.medland@wiltshire.gov.uk , Ext 13966
Further details available:	Further details will be available in June 2015

Summary of announcement:

A new School Place Planning Strategy and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The Strategy will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be made available on the Council's website in June and an Executive Summary briefing will be provided.

It is anticipated that there will be up to 3 Workshops organised across the County during June/July to explain the Strategy in more detail and for anyone who wishes to find out further information.



Big Pledge 2015



Big pledge – make a difference campaign

The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community. Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board.

It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives. The campaign aims to make a difference to an individual's health and wellbeing; and make a difference in the local community. Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015.

The twelve pledges are:

Make a difference to my health and wellbeing:

- Take the sugar swap challenge and reduce my sugar intake for 21 days
- Be sun aware and protect my skin during May to September
- Eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more
- Get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge
- Stop smoking for 30 days
- Be alcohol aware by having at least two or three alcohol free days a week
- Improve my wellbeing by taking time out to do something I enjoy at least three times a week

Make a difference in my community:

- Volunteer at least once a month from May to September
- Do charity fundraising for a local cause
- Do acts of kindness by helping someone in my neighbourhood during May to September
- Get my community active by encouraging people I know to do more physical activity
- Be dementia friendly and become a dementia friend

What you need to know

- Wiltshire's Big Pledge runs from 11 May to 30 September 2015.
- The Big Pledge Activity Challenge (previously known as the Wiltshire Challenge) will run from 1 June to 19 July 2015. Registration will open on 11 May 2015.
- The Big Pledge website will have tips and links to useful information to support those making a pledge www.wiltshire.gov.uk/Bigpledge
- People can register their pledges on the website and can do as many pledges as they like.
- Radio advertising will run on Heart, Smooth, Spire, The Breeze etc. to support the campaign.
- A Big Pledge toolkit with flyers, posters and badges will be distributed before the campaign starts

What can you do?

- You can make a difference in your community by helping to promote the Big Pledge in your community and place of work.
- Become a campaign champion within your community to promote the Big Pledge and encourage people to register their pledges online
- Agree to do one of the pledges as an Community Area Board
- Wear your 'Ask me about Wiltshire's Big Pledge' badge
- Encourage people to post pictures and tell us about their pledge on Facebook at: facebook.com/WiltshireBigPledge and on Twitter using [#BigPledge](https://twitter.com/BigPledge)

Make a pledge yourself as an individual or as a group



Further information

For further information contact:

Mary Devers, Big Pledge Project Officer mary.devers@wiltshire.gov.uk

Steve Maddern, Adult Health Improvement Service Lead, steve.maddern@wiltshire.gov.uk

John Goodall, Public Health Consultant (designate) john.goodall@wiltshire.gov.uk



Chairman's Announcements

Subject:	Changes to Street Lighting
Officer Contact Details:	Peter Binley, Head of Highways Asset Management and Commissioning, Tel: 01225 713412 Email: peter.binley@wiltshire.gov.uk

Summary of announcement:

The Council needs to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.

We will be converting some of the street lights in our towns and surrounding areas, so that some of them are not on between about midnight and 5.30am where it is safe to do so.

Lights at junctions, pedestrian crossings and where required for safety will remain on all night. Lighting where there are CCTV systems, in the town centre, and in areas where crime is a problem will remain on and at normal lighting levels.

The scheme was the subject of a consultation in 2012 when the views of the public and organisations were invited before the Council's Cabinet considered the matter.

The scheme has been operating successfully in Trowbridge for over six months and will be rolled out in the other towns this summer. A review of the scheme will be undertaken after six months to determine whether further changes are necessary, and the views of the Town and Parish Councils will be sought.

Date of Implementation	Area
1 st July	Melksham, Westbury, Salisbury, Laverstock, Wilton
5 th August	Warminster, Corsham, Chippenham, Bradford on Avon
2 nd September	Calne, Malmesbury, Royal Wotton Bassett, Devizes, Marlborough, Amesbury

After the introduction of the scheme if there are locations where there are any serious safety issues, these will be considered and changes made as necessary.

Chairman's Announcements

Subject:	Consultation on the Joint Health and Wellbeing Strategy
Officer	David Bowater, Corporate Support Manager
Contact	T. 01225 713978
Details:	E:David.bowater@wiltshire.gov.uk

Summary of announcement:

A new [consultation draft of the Joint Health and Wellbeing Strategy for Wiltshire](#) (2015-18) has been developed based on our understanding of Wiltshire's communities, as set out in the [Joint Strategic Assessment](#) for Wiltshire.

The consultation draft of the strategy sets out the main areas that working together will be a priority for health and social care organisations in Wiltshire. It does not list everything that all organisations and individuals will be undertaking to improve our health and wellbeing. Instead, it focuses on setting out our vision for integrated working in the future.

We want to support and sustain healthy, independent living. This is articulated in two key aims within the strategy:

- Healthy lives – encouraging communities, families and individuals to take on more responsibility for their own health
- Empowered lives – personalising care and delivering care in the most appropriate setting – at or as close to home as possible

We would like to hear your views on the content of the strategy. Please respond with comments to David Bowater by email david.bowater@wiltshire.gov.uk and by taking part in our [joint health and wellbeing strategy survey](#)

The consultation closes on 1 July 2015.

Report to Devizes Area Board
Date of meeting 18th May 2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
St Arbucks Youth Café (The Food Cave)	£2523.48	Wholly recommend application for this project
Lavington School Cycle Challenge	£639.20	Recommended the cycling coaching with associated costs, for this project but not the £1458.87 for the Go-Pro cameras at this time. This aspect of the running costs of the project requires further information and will be considered separately, at a later date.
Devizes Outdoor Celebratory Arts (DOCA)	£4693.00	Wholly recommend application for this project

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 99	St Arbucks Youth Café (The Food Cave)-Mr Les Charlton	To set up a youth café within the existing St Arbucks Café in Market Lavington	£2523.48
Project description A youth cafe provision for young people aged 13-19, within St. Arbucks Community Cafe, Market Lavington. Operating one evening per week initially, Tuesday 4.30-6.30pm. This will enable young people to socialise locally to them, complete homework and receive peer support, develop work experience skills by Year 10/11/12 young people working at the café, serving younger peers, also to be able to access wi-fi, enjoy refreshments and have a safe, enjoyable place to go.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £2523.48, with no conditions attached. It meets the current young people’s needs assessment.			

Application ID	Applicant	Project Proposal	Requested
ID 93	Lavington School Cycle Challenge-Mrs Lisa Adams	Cycling training over 3 month period leading up to a charity cycle ride	£2098.07
Project description A group of students, staff and parents from Lavington School are going to cycle from the			

school to Paris on the 1st August - 3rd August. This is a charity ride for Bag4Sport foundation but is a project to get the school and local community active and inspired to take on this enormous challenge of 190 mile cycle ride.

The challenge has encouraged students to get active and join local athletic and cycling clubs, such as Castle Combe race course sessions. Also, the group are running lots of fundraising events in the community. The young people have identified that they need training and support to prepare for this incredible challenge. Students have identified that they need coaching on basic bike skills, group cycling, hydration and nutrition through specialist coached training. The challenge is an endurance event and we are currently at about 20 miles a day however we need to be averaging about 70 miles a day there fore we need to professional coaching and advice to allow to be safe on the roads, physically, mentally and social well-being to cope with the pressure. This application is for regular coaching over a 3 month period leading up to the event.

Recommendation of the Local Youth Network Management Group

That the application in the main meets the grant criteria, meets the current needs assessment and is part approved for the amount of £639.20, of the requested £2098.07, for the following reasons and subject to the following conditions:

The £1458.87 requested for the go-pro cameras is very high and further information is required to proceed with any recommendations for that aspect of the running costs of this project.

The LYN Management Group has requested that the applicant provides information about how many go-pro cameras the £1458.87 is for, as well as make/model/alternatives and will attach conditions of use if this is subsequently recommended. This will be that the go-pro's remain in trust to the LYN for use throughout the community, to benefit other groups of young people and get lots of use.

Application ID	Applicant	Project Proposal	Requested
ID 102	Devizes Outdoor Celebratory Arts (DOCA)-Jo Beal	Streets Ahead street theatre project	£4693.00
<p>Project description An integrated street theatre project to support creative, personal and social development of those young people aged 13-19 in the Devizes community area. To enable regular theatre workshops and work towards performances. This will allow young people to explore interests out of school, specifically drama/theatre because street theatre isn't an option within school. This project will run over 1 year and will work alongside Streets Ahead in Trowbridge and Corsham, as well as form partnerships with local performing arts groups and Winchester University, to enable mentoring from performance students.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and the current needs assessment. It is approved for the amount of £4693.00.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Sally Willox, Community Youth Officer
 Tel: (01380) 826516 or 07768965785
 Email: sally.willox@wiltshire.gov.uk

Mrs Lisa Adams
Lavington School
Charity Number:
The Spring

Devizes
SN10 3BJ
01380 725153
l.adams@lavington.wilts.sch.uk

Current Status: Application Submitted

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)

***required field**

Lavington School Cycle Challenge

2. Project summary

A group of students, staff and Parents from Lavington School are going to cycle from the School to Paris on the 1st August - 3rd August. This is a charity ride for Bag4Sport foundation but is a project to get the school and local community active and inspired to take on this enormous challenge of 190 mile cycle ride.

The challenge has encouraged students to get active and join local athlefit and cycling clubs. They have also invested time and money into the challenge for example bikes. helmets etc. Also the group are running lots of fundraising events in the community

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field

SN10 4EB

6. Please tell us which theme(s) your project supports: *required field

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment

Health

Other

7. About your project

Please tell us about your project (a strong application will address all of the following):

***required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will you ensure your project is inclusive?
- How will you work with other community partners?

•How does your project support local needs and priorities?

From the Young people's survey recently completed highlighted the need for sporting opportunities for young people.

•How have young people been involved in your project so far?

Lavington School to Paris Cycle challenge, the young students have identified that they need training and support to prepare for this incredible challenge. Students have identified that they need coaching on basic bike skills, group cycling, hydration and nutrition. The challenge is an endurance event and we are currently at about 20 miles a day however we need to be averaging about 70 miles a day therefore we need professional coaching and advice to allow to be safe on the roads, physically, mentally and social well-being to cope with the pressure.

•How many young people do you expect to benefit?

27 students are involved in the event. However the event attracted more demand and inspired more students than expected. Some students have since been inspired and would like to see a long lasting legacy of such challenges for 14- 18 year olds in the future.

•How will your project be accessible and affordable?

It was open to all Year 10 and Year 11 students however there was limited space. The students are in teams actively funds to reach our £10,000 target which will cover the cost of the actual challenge but not training or equipment.

All students were invited to join the challenge regardless of medical, behavioural or learning needs.

•How will you encourage volunteering and community involvement?

So we have looked to interact with the community by supporting the Santa fun run, 24 hour spinathon and community athlefit project.

We have been supported by local businesses B.A plumbing and Heating, finely tuned ride and Haine and Smith.

Staff and parents are supporting the project by joining the cycle ride, volunteering their time and resources!

•How will ensure your project is inclusive?

The aim of the cycle is to fully include everyone's needs, the idea is to ensure everyone successfully completes the challenge. Our role as a team is to recognise our individual needs and ensure the training programme meets these requirements.

This challenge is a chance in the lifetime opportunity and something that will inspire us and leave us with brilliant memories. The challenge will motivate us to actively stay involved in sport.

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

•Please evidence your commitment to safeguarding and promoting the welfare of young people. How do you make sure staff and volunteers understand their safeguarding responsibilities?

As a school all staff are DBS checked and all parents and charity workers are in the process of DBS checks.

We have produced a thorough risk assessment and shared our safe guarding policy.

•Who in your organisation is ultimately responsible for safeguarding?

The Senior leadership of the school is ultimately responsible, which I am a member.

•How do you ensure that young people are kept safe online when accessing your services?

We have a online safety policy and all our systems in school are filtered and protected students.

9. Monitoring your project

How will you know if your project has been successful

Everyone will have completed the challenge and reached Pairs!

The training sessions will help us build the fitness and mental strength to achieve the challenge. From the challenge and preparation we hope to see an increase in young cyclists on the roads of Wiltshire.

Total Project cost £ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00 [help](#)

Total required from Area Board £

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if income confirmed
Go Pro camera	£ 1458.87	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
access to cycle circu	£ 144.00	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
transport	£ 145.20	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
coaching	£ 350.00	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
Total	£ 2098.07	Total	£ <input type="text"/>	

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children

- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy

Local Youth Network Management Group Record of notes and actions from 13th April 2015

Area	Devizes Community Area				
Date	13 th April 2015	Times	16:30- 18:00pm	Venue	Devizes Leisure Centre Community Space
Present	<p>Sally Willox-Community Youth Officer Devizes, Wiltshire Council Richard Rogers-Community Area Manager Devizes, Wiltshire Council Cllr Simon Jacobs-LYN Management Group Chair & Wiltshire Council Cllr Cllr Richard Gamble-Wiltshire Council Cllr, Portfolio Holder for Education, Skills & Youth Kerry Rose-vice chairman of Governors, Devizes School Jack Oatley-Apprentice Youth Worker Devizes, Wiltshire Council Cllr Andy Johnson-Devizes Town Council Cllr (youth focus) Jo Beal-Devizes Outdoors Celebratory Arts, Artistic Director Sean Kemp-young person SEND representative Teigan O'Neill-young person, Yr 10 Lavington School Holly Faulkner-young person, Yr 10 Lavington School Sophie Moorehouse-Young Person, Yr 8 Lavington School Genevieve Bennett-Young Person, Yr 8 Lavington School Amy Hargat-Young Person, Yr 8 Lavington School Laura Barr-Young Person, Yr 12 Devizes School Lucy Maner-Young Person, Yr 10 Devizes School</p>				
Apologies	<p>Daniela De Cet-Deputy Headteacher, Lavington School PC James Sheate-Devizes NPT, Wiltshire Police Margaret Bryant-Governor, Devizes School & local business representative/young people's mentoring champion Cllr Philip Whitehead-Wiltshire Council Cllr, Portfolio holder for highways Damian Haasjes-Voluntary & Community Sector representative Alex Eaves-School Bursar, Devizes School & Malcolm Irons Headteacher Devizes School Lucy Owen-Baines-Young person Emily Banks-Young person</p>				
Agenda Items					
1	Welcome/Introductions followed by guest Jo Beal DOCA (Devizes Outdoor Celebratory Arts) to talk about young people's project proposals				
2	Update from last management group and actions since				
3	Needs assessment update and strategic plan. Early Help service realignment				
4	2015-2016 membership and key identified special roles				
5	LYN youth grant funded project updates and new applications in progress				
6	Revised scoring for youth grant applications				
7	Update on 507b in relation to securing positive activities for young people				
8	AOB				

Decisions			
1	To agree an extraordinary LYN management group meeting on 5 th May 2015 to receive and assess 3 youth grant applications that are in progress		
2	To elect roles of responsibility for safeguarding champion/equality & diversity champion/Young person appointed chair or vice chair		
3			
Recommendations to Area Board			
1	Sally Willox Community Youth Officer to be appointed to role of responsibility as a safeguarding champion for young people, in respect of the local youth network		
2	Lucy Owen-Baines, young person to be appointed to role of responsibility as the equality and diversity representative for young people, in respect of the local youth network		
3	Laura Barr (young person) to be appointed to role of vice chair of the local youth network management group for 2015-2016		
4	Cllr Simon Jacobs to be appointed to role of chair of the local youth network management group for 2015-2016		
5	To consider and approve the local youth management group membership for 2015-2016		
Actions			
1	To update wider local youth network database to show the community the diversity and breadth of local groups and organisations, including young people, who are involved in the function of embedding the community-led youth model		
2	To continue planning a wider local youth network event		
3	To circulate documentation about the Early Help service realignment, the role of the community youth officer and update on community-led model (Your Wiltshire magazine), new revised scoring process for youth grant applications and 507b legislation from the Education Act 1996		
4	Continue supporting applicants wishing to develop projects and positive activities for young people throughout the Devizes community, ensuring young people central at all times and that new initiatives meet their identified needs and to promote the youth funding within the community. Projects on the horizon are: Bromham Youth Club, LGBT support and information group for Devizes (Lesbian, Gay, Bisexual and Transgender), St Arbucks Youth Café, Lavington School cycle event/training, Devizes Community Area summer programme of positive activities		
5	To provide the strategic plan for 2015-2016 to highlight working plan addressing the top identified needs of young people across the Devizes community area		
6	Sally Willox and young people to meet with Jo Beal DOCA to develop ideas for young people's projects (drama/street theatre/art based)		
Date of Next meeting		Tuesday 16 th June 2015 at Lavington School 16:30-18:15pm	
Notes Taken By	Sally Willox	Position	Community Youth Officer



Update for Area Boards - March 2015

Support for unpaid carers

On behalf of Wiltshire Council, Healthwatch Wiltshire (HWW) has agreed to independently facilitate an engagement project looking at support for unpaid carers. The aim is to understand whether the services on offer are meeting the needs of carers, and specifically what services would make the most positive impact to carers who require immediate support.

HWW will work with specialist voluntary sector organisations where appropriate, to engage with their members and service users. HWW will then collect together all the feedback it receives and produce a report that will help with the decision making process. The project is likely to finish in June. If you would like us to come to your community area about this then please get in touch.

New health & social care information website “Your Care Your Support Wiltshire”

HWW, in partnership with Wiltshire Council, Wiltshire Clinical Commissioning Group, and the local voluntary sector, is developing a new health and social care information website for the public and professionals in Wiltshire. The information will include a directory of:

- * Health, care and community-based services
- * Voluntary sector groups
- * Self-help groups
- * Social clubs

If there is any information that you feel should be included on the website, then please let us know, or if you belong to an organisation, community group or service that would like to be listed, do get in touch with us.

Consultation on specialist dementia hospital care in Wiltshire

HWW independently facilitated the consultation on the permanent location of specialist dementia hospital care in Wiltshire. We reached a lot of people through the process. People said that the quality of care should be the first priority rather than location. In particular, people living with dementia felt strongly about this. There was broad agreement about the benefits of having a specialist service in one location if this would help ensure high quality. The report is now available for everyone to read <http://www.healthwatchwiltshire.co.uk/consultation-specialist-dementia-care>.

Wiltshire Clinical Commissioning Group has now made its decision about where the hospital care will be permanently located. It will be at Amblescroft South, Fountain Way, in Salisbury. You can find the full report here:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2015/03/Paper-12-Outcome-of-public-consultation-of-dementia-specialist-inpatient-beds.pdf>

Volunteering with Healthwatch Wiltshire

We are always looking for new volunteers to help fulfil our role as the local people’s champion on health and social care. There is a lot of scope for volunteers to get involved in focus groups, surveys, or to help us talk to service users.

If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



Update for Area Boards

Focusing on Dementia

One of Healthwatch Wiltshire's (HWW) top priorities is dementia. This is because of what local people told us when we attended the 'what matters to you' events which were hosted by Community Area Partnerships and Area Boards in 2014. We held workshops across the county, where local people were invited to share their experiences of local dementia services. Over 120 people participated in the workshops. People also had the chance to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

HWW is holding further workshops for people interested in dementia services so that experiences and feedback can be shared with the people who provide those services. One of the main themes of our next workshops will be information provision. For more information or if you would like to get involved in one of the workshops please contact us or visit <http://www.healthwatchwiltshire.co.uk/wiltshire-dementia-strategy>

Quality of Local Health and Care Services

HWW has an important role in monitoring the quality of local health and care services. In order to do this effectively, we rely on local people telling us their experiences of accessing and using these services. We add this information to similar evidence that we gather from more formal sources such as The Care Quality Commission and local NHS Trusts and professionals. In this way, we can build up a really good picture of what is happening in Wiltshire. If we see that there is a trend developing - that is, many people are raising concerns about the same provider or service, we can use this information to challenge Commissioners or service providers. For example, in 2014 we noticed that there were a number of issues arising regarding dentistry - access to dentists and charging practices. We were able to use the information that local people had given us to escalate the issue to Healthwatch England and the consumer champion WHICH? who were carrying out a national campaign.

We would very much like local people to talk to us about their experiences of health and social care as it is only by speaking out that we can act to make a change.

Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. The website was launched in April and is still in its early stage of development. We will be working with local people, voluntary and community sector organisations, Wiltshire Council and Wiltshire NHS Clinical Commissioning Group to make sure the new website has all the health and social care information you need in one place. For more information please visit www.yourcareyoursupportwiltshire.org.uk/home or if you have any feedback please complete the online form <http://www.yourcareyoursupportwiltshire.org.uk/Communication/SiteFeedback.aspx>.

If there is any health, well-being or social care information or service that you feel should be included in the website, please let us know. If you would like us to come and talk to a local group about the website then please let us know.

Volunteering with Healthwatch Wiltshire

Would you like to help improve local health and social care services? Can you help reach out to local communities and find out about their experiences as patients, carers and services users? Do you have personal experience, skills and enthusiasm to offer?

If so, why not help HWW reach out to local people, to explain and promote our work, listen to people's views and experience of health and social care and help in the improvement and redesign of future services. If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Devizes Community Area Board

May 2015



1. Neighbourhood Policing

Team Sgt: Vincent Logue

Town Centre Team

Beat Manager – PC Chris Mead

PCSO – Paula Yarranton

PCSO – Melissa Camilleri

PCSO – Sarah Greenman

PCSO – Kelly Watts

Rural North Team

Beat Manager – PC Andy List

PCSO – Fiona Marno

Rural South Team

Beat Manager – PC James Sheate

PCSO – Vacant

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: www.wiltshire.police.uk

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Local Issues/notable crimes

Devizes North Rural

Bromham

Burglary – Shed broken into and power tools stolen.
Theft of Heating tank from a garden.

Rowde

Burglary – Polytunnel entered and power tool stolen.
Theft of ornate garden bench.

Bishop Cannings

Burglary – Shed broken into and 2 bicycles stolen.
Burglary – Cricket club broken into and power tools stolen.

Coate & Horton

Nothing of note.

All Cannings

Burglary – Outbuildings broken into and power tools stolen.

Stert & Etchilhampton

Burglary – Shed broken into and power tools stolen.

Devizes South Rural

Urchfont

Attempted Burglary – Commercial building – No entry gained
2xBurglaries – Tree Surgery – Nothing stolen
Burglary – Farm Buildings – Oxycetylene set stolen

Market Lavington and Easterton

Burglary – Building under construction – Power tools stolen
Burglary – Commercial Premises – Stolen items to be confirmed.
Theft - Heating oil from domestic tank.

Worton

Theft from 'Tardis' – 1 male arrested and currently on bail.
Burglary – Shed broken into and power tools stolen.

Potterne

Attempted Burglary – Central Stores – No entry gained.
Arson – Portacabin set alight

Erlestoke

Nothing of note

Little Cheverill

Nothing of note

Great Cheverill

Nothing of note

Devizes Town

With the significant number of offences taking place within the Town beat area it is not possible to comment on specific offences. Since the last Area Board In March to 6th May 2015 I can give the following overview:

There have been 18 burglaries reported. Of these, 10 were garages broken into as part of a series, 2 were at dwellings and the remaining 6 were other non-dwelling burglaries. Despite these burglaries, there has been a reduction overall in burglaries of 24 offences from the comparable reporting period last year.

12 Offences of criminal damage have been reported. There is no recognisable pattern or type of offence. This is a reduction for the same reporting period last year when there were 39 offences recorded.

The numbers of thefts remain static at about 36 offences. Many of these were committed by the same individual who has since been sentenced to a term of imprisonment.

There has been an increase in reports of violence from 30 in the last reporting period to 38. Nationally, a rise in violence has been noticed. 13 of these offences were in a public place.

There has been a reduction in the number of reports of anti-social behaviour from the same period 50 last year to 39 this year. The number of incidents taking place in public remains static at 16. Many of these are attributable to reports of comments made between parties on social media and other forms of electronic communication.

CRIME & DETECTIONS (compared to previous rolling 12 months)

EZ Devizes NPT	Crime				Detections*	
	12 Months to April 2014	12 Months to April 2015	Volume Change	% Change	12 Months to April 2014	12 Months to April 2015
Victim Based Crime	1001	1013	+12	+1.2%	26%	24%
Domestic Burglary	41	30	-11	-26.8%	37%	23%
Non Domestic Burglary	103	90	-13	-12.6%	26%	11%
Vehicle Crime	63	84	+21	+33.3%	13%	1%
Criminal Damage & Arson	259	220	-39	-15.1%	14%	17%
Violence Against The Person	262	305	+43	+16.4%	37%	34%
ASB Incidents	1092	982	-110	-10.1%		

* Detections include both Sanction Detections and Local Resolutions

Vincent Logue
Sector Sergeant
Devizes Neighbourhood Policing Team

Report to	Devizes Area Board
Date of Meeting	18th May 2015
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 6 applications seeking 2015/16 Community Area Grant Funding.

1. **Devizes Bocchia Club** - are seeking £100 towards equipment for disabled Bocchia games
2. **Devizes Development Partnership** - are seeking £2,245.20 for CCTV camera and associated equipment
3. **Bishops Cannings Church of England (aided) School** - are seeking £5k for a community music project to help vulnerable children
4. **Devizes and District Contact a Family** - are seeking £875 towards CAF digital learning.
5. **All Cannings Village Hall** - are seeking £5k towards village hall improvements
6. **The Wyvern Club** - are seeking £953 towards a hearing loop

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In 2015/16 the officer is required to only ensure that the request meets the funding criteria but not to make any recommendations.
- 1.3. The discretionary capital funding allocation for Devizes Area Board in 2015/2016 is £66,848. Grant awards are taken from this budget.
- 1.4. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1001 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.6. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.8. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.10. The funding criteria and application forms are available on the council's website <http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>
- 1.11. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if

possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance as presented for delegated decision • Devizes Community Area Plan • Devizes Joint Strategic Needs Document
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Councillors will need to decide whether the community benefit will warrant the request.
- 2.3. This is the first round of funding during 2015/2016. As long as funding remains there will be 5 more rounds this financial year

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. All awards are subject to the condition that no payment will be made until all other match funding has been confirmed.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Comments.

8. Officer Comments

Ref	Applicant	Project proposal	Funding requested
8	Devizes Boccia Club	Equipment for Disabled Boccia games	£100

- a. This application meets the grants criteria and has been classified as a capital project
- b. Devizes Boccia Club currently meets at Cornerstones in Devizes. The original request included hire costs. However the Area Board is not able to make grant allocations for revenue projects. Any other organisation or individual who can help with these costs should contact the club.
- c. The remainder of the project is to purchase some chutes which will help support and include the less mobile and coordinated wheelchair user members. This is what the grant request is for.
- d. No match funding is required

Ref	Applicant	Project proposal	Funding requested
9	Devizes Development Partnership	Replacement of CCTV camera and associated equipment	£2,245.20 towards a project costing £4,490.40

- a. This application meets the grants criteria and has been classified as a capital project
- b. The purpose of this project is to replace the CCTV camera covering the Market Place in the centre of Devizes and upgrade of recording equipment
- c. The project contributes towards the safety and security of those using the town centre
- d. The match funding will come from DDP reserves

Ref	Applicant	Project proposal	Funding requested
10	Bishops Cannings Primary School	Community Music Project for vulnerable Children	£5k towards a project costing £10k

- a. This application meets the grants criteria and has been classified as a capital project
- b. The project is to create a resource for vulnerable children and adults to experience the benefits of music. In the initial stages this will be provided by a music teacher in school and over time the resource will develop to provide music therapy.
- c. The funding will be used to purchase recording and musical equipment as well as storage and a MAC desktop. A small charge will be made in future years to make the project sustainable
- d. The strong desire is to explore and remove the barriers that cause children and young people to under achieve and provide a means for them to become successful citizens and meet their life aspirations. This funding will provide the equipment necessary to fulfil these objectives
- e. The project builds upon the established practice in which music therapy is used to address behaviour.
- f. The applicant has assured the officer that this is a resource that can be used both by the school and the wider community
- g. The match funding will come from reserves

Ref	Applicant	Project proposal	Funding requested
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11	Devizes and District Contact A Family	Digital learning	£875 towards a project costing £925
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- a. This application meets the grants criteria and has been classified as a capital project
- b. The project is to purchase a laptop and software in order to teach the carers and special needs members to use technology, particularly to access help and information via the internet
- c. A wide range of people from the community will benefit, many of whom have not had the opportunity or finances to purchase and use ICT
- d. No match funding is required although a £50 donation has been given

Ref	Applicant	Project proposal	Funding requested
12	All Cannings Village Hall	Village hall improvements	£5k towards a project costing £23,100

- a. This application meets the grants criteria and has been classified as a capital project
- b. The kitchen with its outdated equipment is being doubled in size and modernized with new storage and food handling facilities. Lighting and new double glazed window will make the kitchen more friendly for all users. This is the first major update for many years and is much needed by many village organizations. The whole heating system is being improved with environmentally efficient heat pumps air-heating and conforming insulation for the cavity walls and the ceiling. The improved proposed heating will improve the halls environmental footprint. Lighting and electrical systems will be updated. Toilet and shower facilities will be included
- c. The village hall is used by a wide range of different organisations and members of the local community.
- d. The match funding will come from reserves and other grants

Ref	Applicant	Project proposal	Funding requested
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13	The Wyvern Club	Install a hearing loop	£953.50
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- e. This application meets the grants criteria and has been classified as a capital project.
- f. The project is to install a hearing loop in the main hall of the Wyvern Club in order to include those who are hard of hearing.
- g. The objectives of The Wyvern Club are to foster a spirit of mutual understanding, within a comfortable atmosphere, which encourages social interaction and a caring approach to the well-being of all of the fellow members of the Club. It is also to support and give aid, where practical, to charitable organisations and service associations within the Devizes Community area.
- h. The club has many regular users including the Royal British Legion (both the traditional branch and the Wiltshire Riders branch).
- i. No match funding is required

No unpublished documents have been relied upon in the preparation of this report.

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WILTSHIRE COUNCIL

Devizes Area Board
18 May 2015

(Funding for Beat The Street)

1. Purpose of the Report

- 1.1. To inform the Area Board of the delegated decision to award £200 to provide prizes for Beat The Street being held in Devizes

2. Background

- 2.1. Beat The Street is a real-life walking and cycling game that is being played in Devizes and Calne from May 6th for 6 weeks. The purpose is to encourage people, particularly those of school age, to live healthier lives and not use the car as much. It also helps to address air quality which is a concern in Devizes
- 2.2. Thousands of people have registered to play with each one being asked to complete a short survey of their current physical activity. The same survey is taken at a later date so that behavioural change can be seen
- 2.3. Points are gained and prizes won by tapping special cards onto sensors known as Beat Boxes as you travel around
- 2.4. The cost of the game comes from external funding although it is being managed via the area board.

3. Main Considerations

- 3.1. Devizes Area Board was asked if they would consider donating £200 to provide a daily prize of a £5 book token to a participating school age person drawn at random.
- 3.2. As the game begun on the 6th May which is before the next Area Board meeting (18th May), the decision needed to be taken under delegated authority

4. Recommendation

It is recommended that:

1. The Area Board ratify the allocation of £200 granted between Area Board meetings to support Beat The Street.

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WILTSHIRE COUNCIL

Devizes Area Board
18 May 2015

(Funding for Magna Carta)

1. Purpose of the Report

1.1. To inform the Area Board of the delegated decision to award £1000 to support a Magna Carta event.

2. Background

2.1. As detailed in the appendix.

3. Main Considerations

3.1. Devizes Area Board was asked if it would consider donating £1000 support the event.

4. Recommendation

It is recommended that:

1. The Area Board ratify the allocation of £1000 granted between Area Board meetings to support a Magna Carta event.

Magna Carta 800 Community Celebrations

Delegated funding decision

The Council's participation in the Magna Carta pageant was approved by the Wiltshire Legacy Board following a meeting between Councillor Mrs Scott, Laurie Bell and representatives of Salisbury Cathedral. Area Board Chairs have been consulted and have supported the idea of all 18 community areas participating in the pageant on the evening of Monday 15th June 2015 in Salisbury.



The proposal is to commission the creation of 18 community barons – giant, shoulder carried puppets – each representing a community area. The baron will be the centre piece of each community's element of the pageant procession and will feature in a re-enactment of the Magna Carta signing at Runnymede. Each processional element will reflect the community area concerned and will be shaped by local groups and young people who have agreed to participate.



The event in Salisbury will feature:

- The community pageant – a carnival style procession featuring over 350 people from 18 community areas - from the Market Square to the Cathedral.
- A VIP reception in the Cathedral Cloisters
- Banners featuring the name of each area and modern day Magna Carta clauses
- A 'March of the Mayors' bringing together as many of the County's mayors as are free to attend
- Community performances featuring groups drawn from all over Wiltshire – Town Criers, Mummers, Morris Dancers, Brass Bands, Choirs, majorettes, and much more.
- A theatrical re-enactment of the Magna Carta signing at Runnymede
- Access to the real Magna Carta for participants
- A choral ensemble featuring 400 voices
- A 'sans et lumiere' performance featuring giant illuminated white horses – and further performances in other Towns across the County (subject to Arts Council funding bid)
- A non-airborne pyrotechnic finale

The Cathedral authorities have approved the format of the proposed pageant and are actively supporting the event. They will also arrange promotion.

Community involvement will be delivered by the Council's 18 Community Area Managers and Community Youth Officers and work is already underway to recruit participants across Wiltshire.

To facilitate the delivery of the event, Devizes Outdoor Celebratory Arts (DOCA) and the Ageis Salisbury International Arts Festival have been commissioned to deliver core elements of the programme and provide overall creative management. Both of these organisations have a proven track record of delivering high profile and large scale street arts festivals and have extensive contacts with leading makers and producers in the industry.

DOCA will also produce the 18 Community Barons. The Barons will be centrally made but not decorated. They will come complete with backpack support, cloak, hair and animated hands and an art kit for use by community groups. The Barons will subsequently belong to each community involved.

The estimated delivery date for the Barons will be the 15th / 16th of May.

DOCA will deliver a workshop on the 15th/16th of May for community representatives; this will brief them on how to decorate their Baron and what materials are most suitable. DOCA will also be available through either telephone or in-person contact to support communities to decorate their Baron. Groups can begin to research their local history and prepare their designs ahead of delivery of the barons.

The groups involved are being encouraged to deliver a local element – an event in each of Wiltshire’s community areas – as well as forming part of the procession in Salisbury.

Budget and costs

The total cost of the local and Salisbury elements of the Magna Carta 800 celebrations will be in the region of £2,000 per community area. The Legacy Board has agreed to underwrite the core costs, but each Area Board is now asked to consider agreeing match funding of £1,000 to support their own local group. Local funding will support:

- Local research
- A contribution towards the costs of the community baron
- Local art workshops, room hire and purchase of materials
- A local performance in the community area
- Transport to and from Salisbury on 15th June.

Recommended

1. That the Community Area Manager is authorised to approve the allocation of £1,000 from Area Board’s 11-19 youth revenue budget (not the LYN youth review fund) to support the Magna Carta 800 celebrations in Devizes and in Salisbury on 15 June.
2. That the CAM and CYO form a local project team to deliver the Devizes area’s element of the celebrations.

Richard Rogers
Devizes Community Area Manager



Air Quality Updates

The air quality reports for the Sidmouth Street monitor in Devizes can be downloaded from: http://www.wiltshireairquality.org.uk/#site_id=WIL3&view=statistics.

The 2014 report shows no breaches of air quality objectives.

In the 2015 report up to 1 May shows 4 breaches of the nitrogen dioxide hourly objective of 200µg/m³.

Table of air quality objectives

Pollutant	Concentration	Measured as	Date to be achieved by
Benzene	16.25 µg/m ³	Running annual mean	31.12.2003
	5.00 µg/m ³	Annual mean	31.12.2010
1,3-Butadiene	2.25 µg/m ³	Running annual mean	31.12.2003
Carbon Monoxide	10.0 mg/m ³	Running 8-hour mean	31.12.2003
Lead	0.5 µg/m ³	Annual Mean	31.12.2004
	0.25 µg/m ³	Annual mean	31.12.2008
Nitrogen dioxide	200 µg/m ³ Not to be exceeded more than 18 times a year	1-hour mean	31.12.2005
	40 µg/m ³	Annual mean	31.12.2005
Particulates (PM ₁₀) (gravimetric)	50 µg/m ³ Not to be exceeded more than 35 times a year	24 hour mean	31.12.2004
	40 µg/m ³	Annual mean	31.12.2004
Sulphur dioxide	350 µg/m ³ Not to be exceeded more than 24 times a year	1-hour mean	31.12.2004
	125 µg/m ³ Not to be exceeded more than 3 times a year	24-hour mean	31.12.2004
	266 µg/m ³ Not to be exceeded more than 35 times a year	15-minute mean	31.12.2005

